

27 September 2024

Our Ref Joint Staff Consultative Committee  
9 October 2024  
Contact. Committee Services  
Direct Dial. (01462) 474655  
Email. [committee.services@north-herts.gov.uk](mailto:committee.services@north-herts.gov.uk)

To: The Chair and Members of the Joint Staff Consultative Committee of North Hertfordshire District Council

District Councillors: Daniel Allen (Chair) Ruth Brown (Vice Chair) Val Bryant, Rhona Cameron and Claire Strong.

Substitutes Councillors: Sadie Billing, Joe Graziano, Dominic Griffiths, Keith Hoskins MBE, Tim Johnson and Nigel Mason.

UNISON Representatives: Debbie Ealand, Keith Fitzpatrick-Matthews and Dee Levett.

Staff Consultation Forum Representatives: Claire Bernard, Andrew Betts, Christina Corr, Louis Franklin and Tiranan Straughan.

**NOTICE IS HEREBY GIVEN OF A**

**MEETING OF THE JOINT STAFF CONSULTATIVE COMMITTEE**

to be held as a Virtual Meeting

**VIA ZOOM**

On

**WEDNESDAY, 9TH OCTOBER, 2024 AT 10.00 AM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b> Members are required to notify any substitutions by midday on the day of the meeting.  Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
<b>2.</b>	<b>MINUTES - 12 JUNE 2024</b> To take as read and approve as a true record the minutes of the meeting of the Committee held on the 12 June 2024.	(Pages 3 - 8)
<b>3.</b>	<b>CHAIR'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>4.</b>	<b>SCF MINUTES</b> To receive the Minutes of the Staff Consultation Forum meetings from June 2024, July 2024, August 2024 and September 2024.	(Pages 9 - 24)
<b>5.</b>	<b>HR INFORMATION NOTE</b> INFORMATION NOTE OF THE HR SERVICES MANAGER  To update the Joint Staff Consultative Committee on the progress made in the last quarter completing HR work and projects and supporting people issues.	(Pages 25 - 30)
<b>6.</b>	<b>DISCUSSION PAPER - COACHING</b> To receive a discussion paper on Coaching.	(Pages 31 - 32)
<b>7.</b>	<b>SUGGESTED DISCUSSION TOPICS</b> To consider topics for discussion at a future meeting of the Committee.	(Pages 33 - 34)